

October 2025

Private and Confidential

Dear Parent(s)/Carer(s)

Attendance Information Sixth Form

As we reach the end of the first half term, I want to take this opportunity to thank you for your continued support in ensuring your child attends school every day. In Sixth Form, every single day matters. Missing even one-day means missing important explanations, lesson content, and revision strategies that are very difficult to catch up on. When students miss multiple days, it often leads to poor routines and greater difficulty in re-engaging with their studies.

From October 2025, you will be receiving a monthly individual text, which outlines your child's current attendance percentage and how many days of lost learning this equates to. The period after the October half term is particularly crucial. In the lead-up internal assessments, lessons will focus on key revision content, exam practice, and targeted support. Strong attendance will give your child the best possible chance to perform well in their studies, which in turn provides the best foundation for external examination success.

To put attendance into perspective:

- 98% attendance = around 4 days missed in a school year - 20 learning hours
- 95% attendance = around 10 days missed in a school year - 50 learning hours
- 90% attendance = around 19 days missed in a school year - 95 learning hours
- 85% attendance = around 29 days missed in a school year - 145 learning hours

While 90% might sound like a good score on a test, 90% attendance means nearly a whole month of learning lost in a year – a serious disadvantage in Sixth Form. That is why we stress the importance of aiming for at least 98% attendance. Students should still attend school, if they have minor ailments such as a headache, runny nose or not having slept well the night before. These small challenges can be managed in school and it is much better for students to keep to their routine and learning.

Please remember, if your child is unwell and unable to attend school, you must inform us *each* morning by contacting Mrs Tranter on 01386 765588 Option 2 and leaving a message. You can also request a call from the Sixth Form Team should you wish to discuss any concerns.

Thank you for your ongoing support with your child.

Yours sincerely



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