

SIXTH FORM

PRINCE HENRY'S HIGH SCHOOL



SIXTH FORM HANDBOOK

2026

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2027

WELCOME TO SIXTH FORM 2026 – 2027

A very warm welcome from the Sixth Form Team. Whether you are joining us at the start of Year 12 or you are continuing into Year 13, you will find all the information that you need to navigate life in Prince Henry's Sixth Form.

Sixth Form is a completely different experience to your previous school life. Our expectations of you are as high as ever in terms of your attendance, uniform and punctuality to lessons, but there is no doubt that studying for A Levels is liberating and empowering. You will have more freedom and independence, but coupled with this there must be an acceptance of the need to be responsible and self-disciplined.

Being a part of our Sixth Form brings huge advantages, and I believe that it offers you the best of all worlds – a growing independence, excellent pastoral support, the chance to work as leaders and mentors for some of our younger pupils and opportunities to join in a wealth of school activities. The Sixth Form curriculum is varied and balanced and offers you a great deal of opportunity. Do not be under any illusions, however, studying for A Levels is extremely hard work and requires dedication and commitment.

In your time in our Sixth Form, you should expect to be challenged in all aspects of school life. Expect to make life-long friendships and build excellent relationships with staff. Expect to feel ready and prepared to take on the next chapter in your life. Most importantly, expect to enjoy your time here and feel well supported in all you do. Our hope is that you find your time in our Sixth Form challenging and rewarding in every respect, both personally and intellectually. Whenever you feel as though you need help ask your teachers, form tutors and the Sixth Form Team. The door is always open. Success is built on partnership.

Most importantly, remember this obvious but golden rule: you will only get out of Sixth Form what you are prepared to put in. We hope that you enjoy your time with us.

Mrs C. Webb
Director of Sixth Form

"The atmosphere created by the Sixth Form Team is friendly and helpful, it's nice to know that you can speak to them in confidence – you feel that you can always ask for help and advice no matter how small your concern or problem"

THE SIXTH FORM TEAM

The Sixth Form Team works hard to ensure that you are given all the advice, pastoral care, information and support that you need to successfully navigate your way through Sixth Form and to prepare you for the next steps in your life.

Mrs Webb	Director of Sixth Form
Mr Martin	Deputy Head of Sixth Form and Head of Careers
Mr Pilling	Deputy Head of Sixth Form
Mr Bornoff	Assistant Deputy Head of Sixth Form
Mrs Mifflin	Assistant Deputy Head of Sixth Form
Mrs Pearce	Assistant Deputy Head of Sixth Form
Mrs Tranter	Sixth Form Administrator Administration and day-to-day enquiries
Mrs Granacki	Assistant Sixth Form Administrator Fridays only
Mrs Ridley	Private Study Supervisor

The Sixth Form Team is here to look after your welfare, answer questions and make sure that the next years of your life are as happy as possible. We are on hand to ensure that you get the advice, support, opportunities, and information needed to thrive in our Sixth Form and be prepared for the world ahead, in whatever direction that might be. We endeavour to establish what is right for each individual.

In the Sixth Form Office we operate an open door policy where you can always call in for help and advice. Members of the Sixth Form Team are available to help with any academic or pastoral questions or concerns that you or your parent(s) / carer(s) may have. We are always happy to meet with you, and your parent(s) / carer(s) can contact the Sixth Form Team directly via email sixthform@princehenrys.worcs.sch.uk or by telephoning the school and selecting the Sixth Form option.

THE SCHOOL DAY

9.00 - 9.35 am	Tutor Time (Sixth Form assembly in the Henrician Theatre on Fridays)
9.35 - 10.35 am	Period 1
10.35 - 11.35 am	Period 2
11.35 - 11.50am	Break
11.50 - 12.50pm	Period 3
12.50 - 1.30pm	Lunchtime
1.30 - 2.30 pm	Period 4
2.30 - 3.25pm	Period 5

“Year 12 is certainly different from the Years 9 to 11. You’ve got to be more dependent on yourself, not your teachers. You have to arrange your own free time which you never have in Years 10 and 11. Even though you are only doing 3 subjects you can’t believe the amount of work involved. The subjects are a lot more intellectually challenging, too”.



YOUR WORKING WEEK

The school day is from 9.00am to 3.25pm – **please be punctual. You are expected to attend full time.**

As in Years 9 to 11, you will follow a two week timetable with a total of fifty teaching periods over the fortnight. Many of these will be lessons in your three or four subjects; however you will also have some allocated to supervised Private Study and some for Enrichment (Sport, Enrichment and Guidance lessons (EaG), Electives).

The remaining lessons will be unsupervised study lessons when you can choose to study in any of the study rooms across school, the Common Room or our brilliantly stocked Learning Resource Centre. If you are sufficiently on top of your work, you can socialise in the Common Room or leave the school site. You can also use these independent study lessons for driving lessons or to study at home.

You must attend all lessons: copied up notes are always more difficult to understand than those you have made yourself. If you miss a lesson due to illness, you must take responsibility for catching up the work you have missed and for completing any homework, Private Study activities or essays that were set when you were absent. Absence is not a reason for not having completed work.

“The help and support that I have been given over the last 2 years is undoubtedly the most important factor in me achieving my good results.”

“I would never have been successful if it were not for the outstanding teaching and dedication that I received from my teachers at PHHS. I move forward to my degree studies fully equipped for the next stage in my life.”



SIXTH FORM EXPECTATIONS

Conduct: We expect our Sixth Formers to uphold the highest standards of behaviour at all times. Remember that you are role models for pupils in the Years 9 to 11 and should behave sensibly and responsibly.

In return, teachers will do their utmost, both in and out of lessons, to help you to maximise your potential, but remember ultimately your success depends upon how hard you work and this is your responsibility.

Students should always:

- Move around the school site and the local area in an orderly way.
- Speak to other members of the school and local community in a respectful manner.
- Treat the school site and local area with respect, which includes keeping noise to a minimum, not dropping litter or leaving litter on tables or in the Common Room and leaving communal areas clean and tidy.
- Ensure attire/clothing follows the school's dress code at all times (see page 10).

Registration: You will be registered in each individual lesson as well as in tutor groups at 9.00am. If you don't attend a timetabled lesson your parent(s) / carer(s) must contact school to explain your absence; your parent(s) / carer(s) will be informed if there are concerns about patterns of absence or punctuality developing. All absences and non-attendance of lessons will be checked daily.

Late procedure: If you arrive after Tutor Time, you must report to the Sixth Form Office.

Sixth Form absence procedure: In all cases of absence due to illness your parent(s) / carer(s) should phone Mrs Tranter or Mrs Granacki (Friday only) on 01386 765588 and choose the Sixth Form option or email sixthform@princehenrys.worcs.sch.uk. They need to inform us of absence between 8.15am and 9.00pm on the first day and on any subsequent days.

Requests for leave of absence: Absence from lessons causes loss of continuity which can lead to problems and should therefore be kept to an absolute minimum. Wherever possible, medical appointments should not be made in school time. Where unavoidable, school must be informed in advance (details as above for all Sixth Form absences) or by presenting a copy of the appointment slip to Mrs Tranter. It is your responsibility to keep up with any work missed and if an absence is known about in advance you should see your teachers to collect work. You must ensure that you sign out / back in at the Sixth Form Office.

We believe that excellent attendance is essential in ensuring that you make good progress, for this reason we do not authorise term-time holidays. In references we are asked to comment on your commitment to your studies and we believe that attendance is one way of demonstrating this commitment. For this reason, should you miss school for holidays, extended weekend breaks or other social occasions we may refer to it in our references.

Requests for other absences such as for sporting competitions or music exams should be made **in advance** via Mrs Tranter in the Sixth Form Office; if necessary such requests can be discussed with a member of the Sixth Form Team.

Driving lessons and tests: you must not miss academic lessons or timetabled Private Study periods to take driving lessons; however, lessons may be taken during an **unsupervised** study lesson. We understand that there is little control over a test date, but would ask for a letter from your parent or carer confirming the date and time of test.

Open Day visits: you are encouraged to visit universities but should try to limit your visits to 2 or 3 days out of school during an academic year. Most universities offer weekend open days and you should take advantage of this whenever possible. You should fill in an Open Day form which you should collect from, and return to, Mrs Tranter in the Sixth Form Office. Every effort must be made to catch up on work, and you must inform your teachers that you will be absent.

Signing in and out during the day

Going off-site: You are allowed out of school at break, lunchtime and during your unsupervised lessons, provided that you sign out officially and that you do not behave in such a way as may bring discredit on the school. You must sign in and out using your finger print or the signing out book in the Sixth Form Common Room or your finger print in Main Reception.

Illness in school:

If you feel unwell during the day you must go to the Sixth Form Office and Mrs Tranter will look after you. If you need to go home, she will ensure that you can get home safely and will ring home to alert parent(s) / carer(s). If possible you should collect work from your teachers first.

Phones: you are allowed to use your phone but only in the Sixth Form Centre. You should not use phones in Supervised Private Study unless directly related to your work and you are not allowed to use phones in lessons or in Tutor Times. You must not walk around the main school using your phone, if you do, we will confiscate it for the day.

Paid employment: we support the idea of you having paid employment as we know that you will gain many skills through being a part of a working environment as well as gaining some financial independence. Keep a sensible balance between academic work, social life and paid employment. There is strong evidence from National Research about the adverse effects of paid employment upon A level performance. **Any paid employment in excess of 12 hours per week is likely to have a direct effect on your grades at A Level.** If you are doing paid hours of 20 hours or more a week, you are no longer counted as a full time student.

Driving: as your time in Sixth Form progresses many of you will pass your driving test and so may wish to drive to school. If you wish to bring a car on to the school premises you must acquire a parking permit from Mrs Tranter in the Sixth Form Office that needs to be displayed in your car windscreen when parking in school. The school has to keep a note of all student vehicle registration numbers and we ask you to notify us of any changes that occur so that a new permit can be given. Please ensure that your insurance covers any passengers you may be transporting in your car.

We ask that you drive well below the speed limit when approaching and leaving school. Rapid and aggressive acceleration, even when within the speed limit, must be avoided. It is a privilege for you to be allowed to bring your car onto the school site and this privilege will be withdrawn if you are perceived to be driving too fast or in a manner which could cause an accident.

If you bring your car onto the school site you must respect the requirements that the school has of you and park responsibly **in the gravel car parks by the Conference Centre and above P Block**. When driving on the school site you must exercise extreme care and caution and avoid driving when there is a lesson changeover. Particular caution must be exercised at the end of the school day when priority is given to the school buses.



APPEARANCE

You must conform to the Sixth Form Dress Code which sets the tone for the rest of the school in terms of appearance: Year 12 and 13 students' dress should be smart and appropriate to your position as role models for younger students. The Sixth Form uniform differs from that of Years 9 to 11 and is designed to ensure that you are sensibly dressed in a way which does not distract from your studies. We assume that if you choose our Sixth Form you are also choosing to adhere to all our Sixth Form rules.

Staff do not want to be involved in conversations with Sixth Formers about what is, or is not, acceptable, and if a member of the Sixth Form team deems an item of clothing or an aspect of appearance unsuitable or inappropriate, their decision is final.



A full list can be found on the school website but please remember the following:

Shoes: must be plain black, with a heel no higher than 4cms. Boots, canvas shoes, trainers or shoes that are above the bottom of the ankle bone, are not acceptable.

Coats: Denim and leather jackets are not allowed in school. All outside coats must be smart, plain and in school colours without logos, and not worn as an alternative to the school blazer. Scarves must be plain and in dark colours and worn only in the winter months. Hoodies and sweatshirts are not acceptable as coats.

Hair: dramatic changes in hair colour and extreme hairstyles are not acceptable, including when part or all of your hair is cut, shaved with anything below a 'grade 0.5' or has 'tramlines'. Facial hair must be short, smart and neatly trimmed.

Make-up: discreet if worn, nail varnish and false eyelashes are not allowed.

Jewellery: only 1 pair of stud earrings is allowed, to be worn in the lower lobe. Watches and / or one small ring are permitted. Large earrings and other jewellery are not allowed. No other body or facial piercings are allowed including nose and tongue studs.

Tattoos: must not be visible.

SIXTH FORM COMMON ROOM AND FACILITIES

We are very proud of the recently refurbished Sixth Form Centre which offers excellent facilities and a very pleasant environment. We want you to make the most of them but this also requires accountability and responsibility on your behalf.

Common Room:

- The Common Room must be kept tidy, use the bins for rubbish.
- Any damage to furniture or fixtures will have to be paid for.
- Remember when entering and leaving the Sixth Form Centre to be aware of noise as there will be lessons going on in A Block.
- You are encouraged to do some of your more collaborative work in the Common Room during unsupervised time.
- The Sixth Form canteen, Little Henry's, sells hot drinks, snacks and lunch food. It operates a card / contactless payment system or you can use your biometric fingerprint. Little Henry's is open for breakfast service 8.30am – 9.00pm and then from 10.15am – 1.45pm.

Private Study Rooms:

- No eating or drinking (other than water) allowed in the Sixth Form Private Study room during Private Study lessons.
- Private Study is for independent study so work should be complete in silence.
- An atmosphere conducive to learning needs to be maintained at lunch and break time so whilst eating is allowed it should be discrete.
- Text books and revision guides should not be taken out of the study rooms.

Additional independent study facilities are available in the LRC and A9 Careers Hub study room for unsupervised study lessons.

Sixth Form Pastoral Room:

This is a 'room of requirement' and should not be used without staff permission.

Sixth Form Offices:

We have open offices and you are welcome to come in at any time to ask for help, support or advice.



SIXTH FORM STUDY AND WORK ETHIC

The Sixth Form will be the first time when you are not in timetabled lessons all day. You must therefore learn to use study time effectively.

We believe that you need support to keep up with your studies; if you get behind with your work the situation becomes increasingly stressful and you can find yourself in a state where you feel that work is out of control. We aim to avoid this by helping you keep on top of your work.

- You will have timetabled study periods which will be supervised.
- In coursework subjects you will have interim deadlines to help you keep on top of your project work and receive feedback on each section. It is your responsibility to record these deadlines so that they are not missed.
- To support deeper understanding there is a Private Study Programme for each subject.
- If you miss lessons with no reasonable excuse you will be expected to make up the time and cannot expect that teaching staff will go through work that has been missed.
- You must use your Sixth Form diary to note homework and coursework activities and deadlines.

Please ensure all deadlines set by your teachers are met – late work may not be marked, meaning you miss out on valuable feedback. If work deadlines are missed and work is persistently late, in the first instance this will be dealt with by departments. If problems continue then you will be asked to discuss your work and attitude with a member of the Sixth Form Team. You may be given a support card to monitor your work or you may be given extra supervised study and your parent(s) / carer(s) will be informed.



PRIVATE STUDY

In our Sixth Form you will have many lessons which are designated as time for independent learning; these will be supervised and in some you will decide how to organise your time. In preparation for your life after school, you need to prioritise your time and develop effective independent study habits and we hope that by taking responsibility for planning your study time you will begin to acquire these skills. Supervised studies have been shown to improve independent study skills, enhance organisation and enable you to get ready for university. **Year 12 students are expected to undertake about 5 hours of independent study per subject, per week. Year 13s may well need to spend more time, especially as exams approach.**

You will be given a Private Study Schedule for each of your subjects detailing the activities that you should be undertaking, and this will help you to develop the wider understanding of your work necessary to do well at A Level. There is always background-reading, research, reviewing and learning to do.

ALL timetabled supervised Private Study lessons must be undertaken in A6, A7 and A8 where you will find all the resources necessary to support you with your work. Unauthorised absences will be considered truanting. Exceptions to this (such as careers appointments or peripatetic music lessons) should have permission from a member of the Sixth Form Team. You can bring your own devices to use in supervised study, and may use headphones (as long as they are not audible to others).

You will also have **unsupervised study time**; our expectation is that much of this will be used for school work using the facilities available across the school including the Learning Resource Centre, individual department facilities and our Sixth Form study rooms.

In Supervised Private Study Sessions, you should help to ensure that there is a consistently good working atmosphere by working in silence. Private Study should be treated like any other lesson, if you need to be excused at any point to collect books, go to the toilet or to work in Art / DT you need to ask permission from the supervisor.

We expect you to follow our **Private Study Code of Conduct**:

- Arrive promptly at the start of the lesson.
- Work silently and independently.
- Ensure that you have the books and folders that you need for the session.
- Phones should only be used in support of your learning.
- Use the Private Study laptops constructively: no social media or internet surfing and you may not watch films or play games. Put the laptops back on charge at the end of the session.
- Return any equipment that you have borrowed.
- Only drink water, no eating in the room.
- You may listen to music, podcasts and lectures through headphones so long as the volume is such that it is not heard by other students.

Top Tips for effective Private Study:

- Use your Sixth Form diary to organise your work plan.
- Have a work planner and decide in advance what you will be doing in each study session; try to develop the habit of organising a list of priorities. Make a to-do list.
- Set a target – decide to read a number of chapters, plan an essay or mind-map a topic.
- Work independently and do not allow friends to distract you.
- Put away any distractions for the time that you have allotted for study. Go full screen and don't be tempted to open up any extra tabs if you are researching online.
- If you have a major assignment to do, divide it into smaller more manageable steps.
- Tackle one task at a time – stick with it until you finish or can't go any further.
- Use Private Study time to review notes after each lesson.

If you are up to date with homework and your study schedules, then there is always other work that can be done. To be really successful in your Sixth Form courses you will need to do a considerable amount of independent work which will not necessarily be specifically set by your teachers.

- Make precis / summary notes of lessons.
- Engage in further reading and note making from text books.
- Read around the subject by bringing library or other books to study sessions.
- Make revision cards, flashcards, mind maps or other revision aids for use in the run up to examinations.
- Plan answers to examination questions and other tasks set by teachers.
- Research essays or other problems set by teachers.
- Read novels and other books which support the learning in the subject.

ORGANISING YOUR WORK

Keep your files and textbooks in one place; it will be easier to find them. Make sure that at the end of every lesson and study session you put your notes tidily in your files.

- Use an A4 ring binder for each subject.
- Label folders on the outside.
- Use labelled dividers for each new topic.
- Make an index at the front of each folder.
- Write page numbers and dates on all your notes.
- Put loose sheets of paper such as handouts etc. into plastic wallets or hole punch them.
- Keep a copy of each subject specification at the front of the file.

Similarly you need to keep all your computer files organised. Create a folder for each subject and have sub-folders for different topics.

SIXTH FORM DIARIES

Your Sixth Form Diary should be used to help you keep track of:

- Key dates
- Deadlines
- Day to day homework
- School events
- House Points

Your planner works on three timescales:

- Yearly – key exams, trips, exam periods, deadlines, holidays
- Monthly – coursework and assessments
- Weekly – lessons, homework and revision

You should use all three together to manage your time.

Spreading tasks reduces stress, so you should plan your work across the whole year, month, week.

At the start of each week:

- Check the yearly and monthly pages
- Update your weekly plan

At the end of each week:

- Tick off what you completed
- Move unfinished tasks forward

Write everything down:

- Don't rely on memory.
- Record all academic and personal commitments clearly (homework, assessments, revision, work shifts, clubs, appointments).
- If it uses your time, then you should put it in your diary.

As well as homework every lesson, you will have on-going coursework, wider reading, consolidation of notes and Private Study work.

BROMCOM

Homework will be set by your teachers using our school Bromcom system, however you need to note these tasks in your Sixth Form diary to maintain your over view of work and so that you can plan your time effectively.

TUTOR TIME

There are five key elements to Tutor time:

- to receive support and information from the Form Tutor
- form tasks
- personal development
- study skills (including discussion)
- academic monitoring

The role that your tutor plays is a vital one. The Tutor Programme and other essential information will be disseminated to you during the tutor period (9.00 - 9.35am Monday to Friday).

Your Form Tutor is the first port of call for you if you who have any difficulties in Sixth Form life and will also ultimately be writing references for you. It is therefore essential that you use the opportunities given in Tutor Time and through the Tutor Programme to help your tutor to get to know you. The Tutor Programme has been designed to support you during your studies and to provide a broader understanding of educational and social issues.

The system of progress checks and monitoring of students is carried out during the Tutor Period which is also one of the times when individual interviews take place.

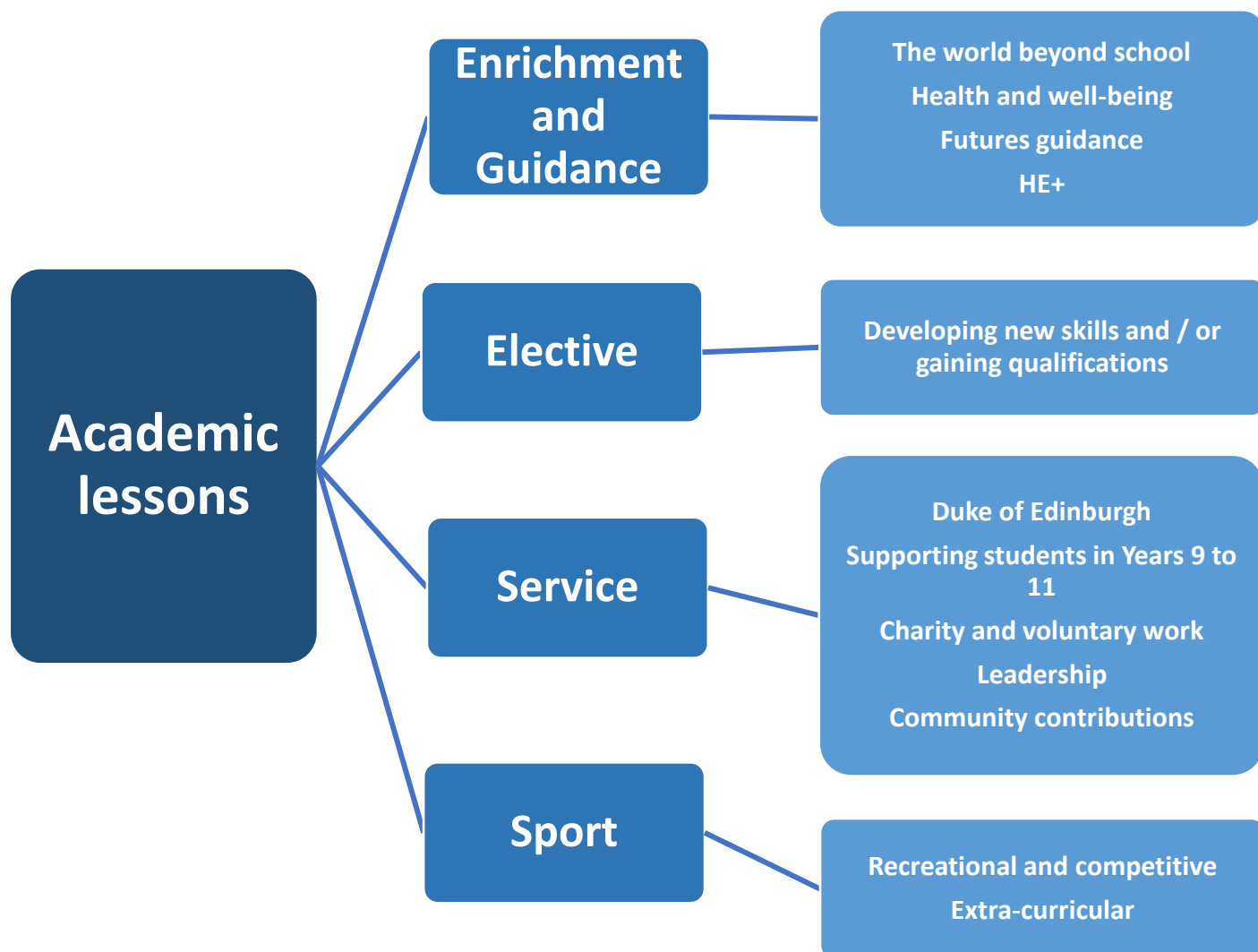
Aims of the Tutor Programme:

- To enhance the confidence and self-esteem of every student.
- To support your learning during the transition from GCSE to A level, focusing on the skills you need for independent learning.
- To enhance the development of relationships in your tutor group and with your form tutor.
- To develop team working skills, particularly communication.
- To develop initiative, planning and organisational skills.



SIXTH FORM PERSONAL DEVELOPMENT PROGRAMME

The Personal Development Programme is designed to provide you with learning experiences from outside your chosen A level subjects and to support you in your personal development in the Sixth Form, giving you the opportunities to develop new skills. The more that you put into Sixth Form, the more you will get out of it.



Enrichment and Guidance (EaG)

This is a series of talks / workshops covering issues relevant to your health, welfare and future. Outside speakers will cover topics such as personal safety, alcohol / drug abuse, safe driving and volunteering. A large part of the programme is also focused on Careers and Next Steps to enable you to fully explore the options available to you.

In addition the programme is designed to extend your knowledge of the world by covering a wide range of topics from the taxation system to stem cell research. Attendance at the lectures is compulsory and the programme will help prepare you for the challenges of life beyond Sixth Form.

Sport

On Wednesday afternoons, you will have timetabled games lessons. You will be able to choose your activities – recreational or competitive – on a week by week basis. You will need to bring in your PE kit every Wednesday (PHHS Sixth Form Sports top; black unbranded joggers / leggings / shorts; trainers; (optional) Sixth Form Sport hoodie or plain navy unbranded hoodie).

Elective and Service Programme (Year 12)

Part of your personal development is learning an extra skill which you can do through the Year 12 Elective Programme and through volunteering as part of our Service programme. The Elective Programme offers a wide range of different activities from things such as Thinking Skills AS level, Core Maths and EPQ to Musical Theatre, Crochet, Yoga, Astronomy, Creative Writing, Latin and Food Preparation Skills.

You can choose from a range of options to be role models to students in the lower school including:-Raising funds and organising charity events through Interact; leading Year 9 Drama club, supporting students at After Hours, taking on positions of responsibility, offering to help at school events, or as a Learning Support Assistant.

Elective and Service Programme (Year 13)

You will continue to participate in the Elective and Service programme in Year 13, either continuing an activity from Year 12 or taking on something new. There will be further opportunities to help at Open Evenings, Taster Days and as guides for visitors. You will also take on responsibilities as Year 9 Tutor Buddies, Mentors in Years 10 and 11, Ambassadors and Subject Champions. If you have enjoyed working with students in Years 9 to 11 as Maths Buddies or Literacy and Learning Support assistants then you can carry on with this in Year 13.

Extra-curricular activities

We would like you to get involved in as many extra-curricular activities as possible while you are in Sixth Form. Even if you have never done a particular activity before, it is not too late to take the plunge. There are lots of formal activities in Sport, Music and Drama and also a range of other clubs and societies across school in which you can get involved or even take on a leadership role. In Music and Drama there are also opportunities to work back stage or in the technical team when we do shows and concerts. You can also support the Interact Charity Committee by getting involved with event organisation or you can take on the leadership roles on the committee acting as President, Treasurer and Secretary. In addition you can participate in a wide range of school visits including several residential trips. Many departments arrange extra-curricular visits and within Sixth Form we have Careers trips, residential visits to New York / Washington DC and Rome / Sorrento and social trips such as those to London and Birmingham.

16-19 BURSARY FUND

The 16-19 Bursary Fund is paid by the Education Funding Agency (EFA) to Schools and Colleges so that they may provide financial help to students to continue in education. There is a weekly bursary for students whose parent(s) / carer(s) are entitled to certain benefits and for students defined as being in vulnerable groups and once these guaranteed bursaries have been allocated, the remaining funds are used to offer discretionary bursaries to other students in need of financial support. You may be eligible for a discretionary bursary if you qualify for free school meals, or if your total household income falls below £20,000. The weekly bursary will be paid directly into your bank account; any student applying for the weekly bursary will need to ensure that they have a suitable bank account.

We understand that sometimes other students also need support to help pay for school visits and other expenses, and if there are funds available after weekly bursaries have been allocated one-off grants can be applied for if you need help with specific activities. You, or your parent(s) / carer(s), are invited to talk to Mrs Webb if you feel that you would be unable to participate in an educational activity without this support. We hope that everyone will be able to participate in any activity which is essential for a course or where you will be disadvantaged academically if you do not take part. All information is treated in strictest confidence.

USE OF PERSONAL ICT DEVICES

As Sixth Form students, you are allowed to bring your mobile phone into school but you should only use it in the Sixth Form Centre. If you use your phone around the school site, it will be confiscated and given to a member of the Sixth Form Team for collection at the end of the day.

You can also bring other ICT equipment into school to help with your studying but do so at your own risk; the school holds no responsibility for the safe keeping or functionality of such devices. You must not use any ICT devices in lessons unless they are being used as part of the lesson or with the express permission of the supervising teacher.

Devices with a compatible Wi-Fi connection may connect to the school's wireless network to access the internet. This connection must run through the school's proxy and is monitored. You are required to adhere to the school's acceptable use policy which you signed upon arrival at school.



PROGRESS CHECKS AND REPORTS

Regular monitoring of your progress takes place throughout your time in sixth form. If your progress gives cause for concern, your parent(s) / carer(s) will be contacted.

Year 12

An online Parents' and Carers' Evening with Sixth Form tutors will take place on **Tuesday 10th November 2026** when tutors will have information from departments about the start that you have made on A level courses.

This will be followed up with an in person Parents' and Carers' Evening with subject teachers on **Thursday 7th January 2027**.

In the Spring there will be a full report in all subjects which will provide information on progress during Year 12 to date.

You will sit formal year 12 examinations in April 2027.

In **June 2027** there will be a full report in all subjects which will provide information on progress during Year 12 to date

Year 13

There will be an in person Parents' and Carers' evening on **Wednesday 16th September 2026**.

You will do formal internal examinations in all subjects in **November 2026** and in **February 2027**.

In **February 2027** there will be a full report in all subjects which will provide information on progress during Year 13 to date.

There will be another online Parents' and Carers' evening on **Wednesday 17th March 2027** to prepare you for your terminal exams in May and June.

Students taking our vocational Level 3 qualifications may also have module examinations in January and / or May of both Year 12 and Year 13.

Coursework / NEA

Some A Level subjects have coursework as part of their assessment method. You should check with departments for precise details and dates. You may find that you have two or more courseworks due at approximately the same time as dates are set by the exam board. IT IS THEREFORE VITAL THAT YOU GET ON WITH COURSEWORK AS SOON AS IT IS SET AND NOT LEAVE IT TO THE LAST MINUTE.

PHHS Sixth Form Key Dates

Year 12 Start of Term: Induction and Teambuilding	02.09.26
Year 13 Start of Term	03.09.26
Year 12 Parents' and Carers' Information Evening	03.09.26
Year 12 Photographs	04.09.26
Year 13 Parents' and Carers' evening	16.09.26 in person
Year 12 Activity Day at Worcester Lakeside Campus	22.09.26
Whole School Open Evening (school closes at 12.50)	22.10.26
Teacher Education Day – school closed to students	23.10.26
Half Term	26.10 – 30.10.26
Sixth Form Open Evening	05.11.26
Year 12 Parents' and Carers' Evening with Tutors	10.11.26 online
Sixth Form Headteacher Tea Party	11.11.26
Year 13 Study Day	13.11.26
Year 13 Internal Examinations	16.11 – 20.11.26
School closed	27.11.26
Teacher Education Day – school closed to students	30.11.26
Sixth Form visit to Birmingham Christmas Markets	02.12.26
Drop the Mic	04.12.26
Sixth Form Rewards Assembly	11.12.26
Christmas Celebration Day	16.12.26
Term Ends (school closes 12.50pm)	18.12.26
Term Starts	04.01.27
Year 12 Parents' and Carers' Evening	07.01.27 in person
Year 12 Visit to Cern	25.1. – 28.1.27
School Show	03.02 – 05.02.27
Teacher Education Day – school closed to students	12.02.27
Half Term	15.02 - 19.02.27
Year 13 Internal Examinations	22.02 – 26.02.27
Sixth Form Visit to New York & Washington DC	27.02 - 06.03.27
Year 13 Parents' and Carers' Evening	17.03.27 online
Sixth Form Rewards Assembly	19.03.26
Year 12 Visit to UCAS Fair	tbc
Term Ends	25.03.27
Term starts	12.04.27
Spring Show	15.04.27
Year 12 Internal Examinations	19.04 – 23.04.27
Bank Holiday	03.05.27
Year 13 Study Leave commences (10.45am)	07.05.27
A level Examinations start	tbc (usually mid-May)
Year 12 Malvern Walk	19.05.27

Ambassador Training	20.05.27
Y12 Parent(s) / Carer(s) Next Steps Information Evening	20.05.27
Half Term	31.05 – 04.06.27
Year 12 Next Steps Conference	09.06.27
Year 12 Reward Assembly	25.06.27
Gold D of E Expedition	27.06 – 01.07.27
Sixth Form Headteacher Tea Party	28.06.27
Newsday	29.06.27
Art Show	30.06.27
Celebration Day	02.07.27
WHT Summer Concert	06.07.27
Sports and Games Day	07.07.27
Year 12 visit to London	08.07.27
Year 12 Work Experience	12.07 – 14.07.27
Term Ends (school closes 12.50pm)	20.07.27