Key Members of the Sixth Form Team

Deputy Head of Sixth Form:	Mr J. Martin
Assistant Heads of Sixth Form:	Mr B. Bornoff
	Mrs K. Mifflin
	Mrs H. Oldham
	Mrs G. Pearce
	Mr T. Pilling
Sixth Form Administrator:	Mrs N. Tranter
Sixth Form Administrator (Fridays):	Mrs K. Granacki
Private Study Supervisor:	Mrs A. Ridley

Throughout their time in Sixth Form students will be looked after by me and also my Deputy Mr Martin, and our Assistant Heads of Sixth Form Mr Bornoff, Mrs Mifflin, Mrs Oldham, Mrs Pearce and Mr Pilling who all work across both year groups in sixth form to look after the emotional and academic well-being of our students. Mr Martin is also Head of Careers and so will particularly support students with their next steps.

We all operate an open door policy and students are welcome to talk to any of us about their highs and lows, their worries, anxieties and their successes, whether those be personal or academic. Our Sixth Form office is run by Mrs Tranter, who is first port of call for students if they need some practical help, if they are unwell in school or if they have an appointment to organise. She also oversees attendance and is the person you will speak to if you need to report an absence, let us know about an appointment, have a concern about your child or if you have any day to day queries. On Fridays the office is run by Mrs Granacki, and she also administers the 16-19 bursary.

Mrs Ridley is our private study supervisor who not only oversees private study but works with the Sixth Form staff and Tutors to help the students to organise their time and their independent learning.

Sixth Form Tutors

12CMR	Mrs Ray
12EG	Mrs Griffiths
12EJL	Mrs Loverock
12HBT	Mrs Taylor and Mrs August
12MJC	Mrs Cook
12MLP	Mr Pethybridge
12MRL	Mr Line and Mrs O'Loughlin
12ND	Mr Dick
12PK	Mrs Kelly
12TL	Mrs Lancaster

How is Sixth Form study different from years 9-11?

The key differences between GCSE study and the Sixth Form are:

- the curriculum
- the amount of independent study in which students are expected to engage
- the freedom that students have to organise their time.

Curriculum:

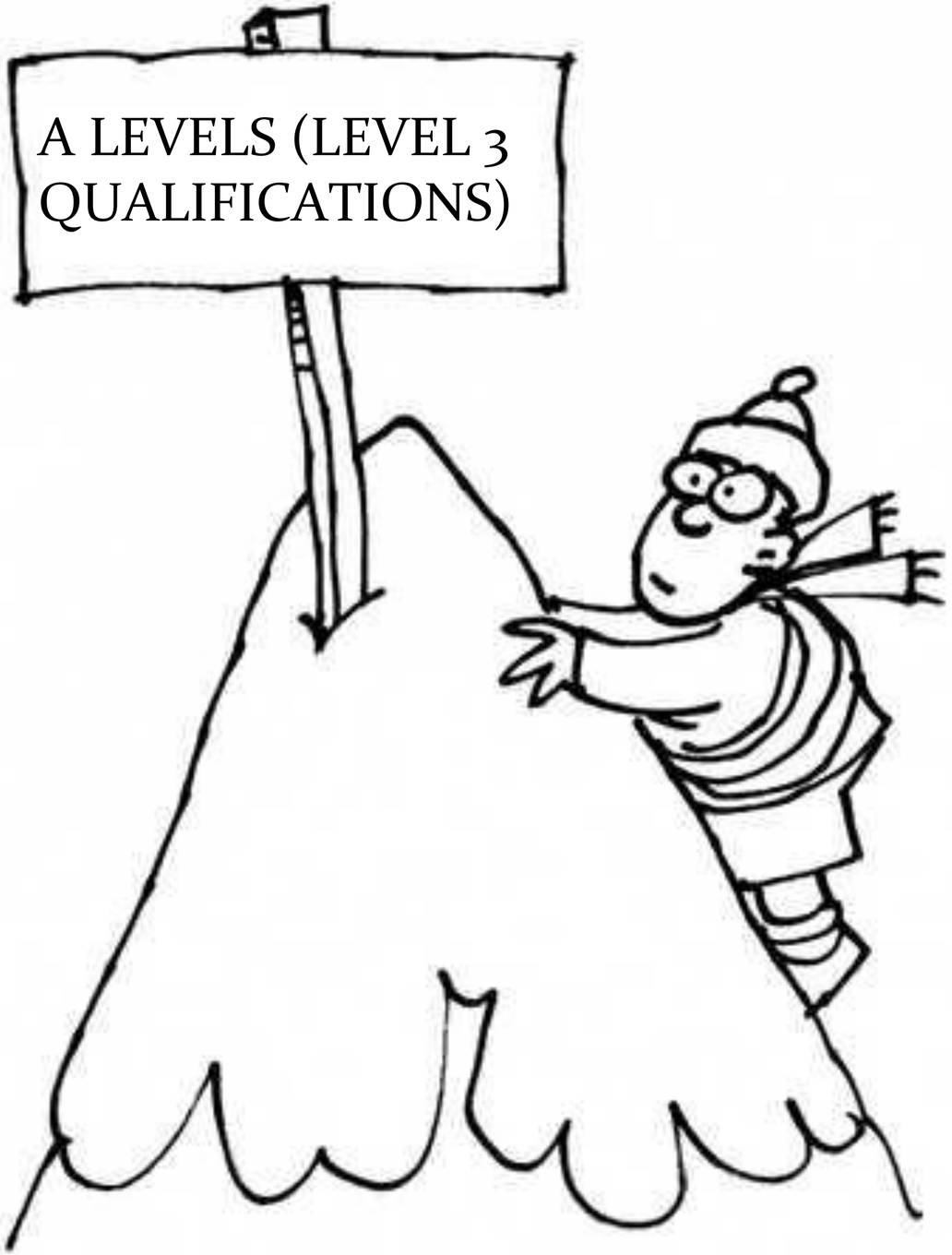
Students study 3, or in some cases 4, A level subjects

- Students also follow a programme of :
  - Enrichment and Guidance seminars
  - a choice of Electives including some which lead to an additional qualification
  - Recreational or Competitive Sport

Congratulations on excellent GCSE results!

Our students have done fantastically well in their school life so far with some really excellent results, (and can be rightly proud of having successfully conquered the GCSE mountain

However, we now have a bigger challenge and a new mountain to tackle! Over the next two years we will help your children to build on the skills that they acquired at GCSE and gradually work their way to the top of A level mountain. There is sometimes an expectation among students that they will continue to succeed at the same rate as they did at GCSE but it is important to be realistic.



A Levels are hard! Managing expectations

These are new TWO year courses.

Students will almost certainly not achieve the very highest grades in the first instance.

It is normal for students to be anxious about deadlines and exams, the entire year group will be feeling such concerns.

Please reassure your children that they are experiencing normal emotions.

It is important to get used to the grading systems in Sixth Form. Our modular Level 3 qualifications will lead to Distinction *, Distinction, Merit and Pass. In the more traditional A levels students are graded A* to E, all of which count as an A level pass. Our level 3 qualifications carry the same university points as our A levels.

There is sometimes a suggestion in the media that only the very highest grades are to be celebrated. This is not the case – students applying for universities, apprenticeships and employment can access these with the full range of grades and at Prince Henry's we celebrate everyone's success and delight in their individual achievements.

MODULAR LEVEL 3 QUALIFICATIONS	TRADITIONAL A LEVELS	UNIVERISTY (UCAS) POINTS
DISTINCTION * (D*)	A*	56
DISTINCTION (D)	A	48
	B	40
MERIT (M)	C	32
	D	24
PASS (P)	E	16
Ungraded (U)	Ungraded (U)	

How much work should students expect?

- Unlike GCSE, there is no homework timetable.
- Students should expect homework every night and will also have a Private Study Schedule for each subject.
- Around 5 - 6 hours work outside of lessons per subject per week is recommended.
- Teachers do not spoon-feed – they inspire, direct, advise, facilitate and encourage.
- We aim to foster a genuine love of learning and an excitement for the subjects that students have chosen.

Progress reviews

• End of October:	review of progress across all subjects reported to parents / carers at an online consultation evening with tutors (Tuesday 12th November)
• Parents' and Carers' Evening:	Parents' / Carers' evening with subject staff in person (Thursday 9th January)
• End of March:	full report to parents / carers
• End of April:	internal examinations

Assessment

- Revision should be an ongoing process throughout the two years.

- There will be regular formal assessments:
  - April 2025 - internal assessments
  - November 2025 – internal assessments
  - February 2026 – mock examinations
  - May - June 2026 – A level examinations

- Additional timed essays and end of topic tests will also be regularly used for on-going assessment.

- Some subjects have modular exams (January and May 2025 and January 2026) – IT, Food and Nutrition, Creative Media, Health and Social Care.

Attendance

- Absences should be reported to Mrs Tranter in the Sixth Form Office by ringing the Sixth Form or by email on the first morning of absence: sixthform@princehenrys.worcs.sch.uk If ringing school, please make sure that you use the Sixth Form attendance line. Students should not phone themselves in as ill.

- Medical appointments can also be reported in the same way. Where possible such appointments should be arranged during unsupervised study time.

Avoiding absence

- Students should not take term time holidays during this crucial time.
- A Levels are content heavy and even one missed lesson can lead to gaps in knowledge. In a week a whole topic can be missed.
- If students have time off school for holidays, travelling to events, festivals or other non-educational activities they will be marked as unauthorised.
- Unauthorised absence or a significant number of absences will be commented upon in references.

Uniform

Please support us in our efforts to make sure that our students are smartly and appropriately dressed and act as positive role models for the younger students.

In choosing to stay in Sixth Form we expect that students will follow our uniform expectations.

Employment

- Many students will have a part time job – this should be perfectly compatible with their studies. Paid employment develops important skills and, of course, helps to earn spending money. However they must avoid working too many shifts, night-shifts, antisocial hours, anything dangerous or unregulated, or anything that leaves students too mentally or physically tired to cope with the academic pressures of Sixth Form.

- More than 12 hours per week can seriously impact on achievement. Good results are the stepping stone to greater opportunities later in life, so in the long run, the investment of time is better made in education.

- Students should not accept paid employment *during* school time, we are a full time Sixth Form and expect students to be committed to school from 9.00am – 3.25pm EVERY day.

Financial Support
16-19 Bursary Fund

Funding for the 16-19 Bursary comes from central Government but is administered by schools and colleges; it is intended to provide financial support to help 16-19 year olds continue in full-time education, where they might otherwise struggle for financial reasons.

There is a weekly bursary for certain groups of vulnerable students and students may be eligible for a discretionary bursary if they are entitled to free school meals, or if their household income is below £20,000. It is our aim to offer weekly bursaries to all those who fall into these groups.

Students can also apply for bursary help with school visits and other expenses.

More information can be gained by talking to the Sixth Form team, all information is treated in confidence.

Opportunities in Sixth Form

Please encourage your children to get involved in:

Music

Drama

Sport

Interact Charity group

House Leaders

Sustainability group

Equality, Diversity and Inclusion working party

Subject Champions

Ambassadors

Sixth Form Trips – Birmingham Markets, London, University and Careers trips, New York

Departmental activities and visits

Student Mentors and learning support

Work experience in the summer term

How can we work together to support the students?

- Keep us informed about issues that may affect their learning.
- Please attend Parents' and Carers' Evenings.
- Encourage students to participate in tutor time activities and maintain a dialogue with their tutors.
- Work with students to develop good, regular study habits.
- Help them manage their school / paid employment / social lives.
- Encourage students to get involved with school extra-curricular activities.

If you have a specific question, or any personal information that you need us to be aware of please contact me or one of the team in the Sixth Form office:

Sixth Form email sixthform@princehenrys.worcs.sch.uk

or ring school and select the Sixth Form option.