



4<sup>th</sup> December 2013

Dear Parent(s)/Carer(s)

I would like to inform Parents/Carers that following a period of consultation, and dialogue with the Local Authority, the Governing Body last week voted unanimously to change the timings of the school day to take effect from 1<sup>st</sup> September 2014. The Local Authority will be working closely with the school and bus contractors, and when we have the new timetables, these will be published on our website. The start time will remain exactly the same as it is now, and the end of the day will be brought forward by 25 minutes so that the final bell rings at 3.35 pm instead of 4 pm. The new timings are detailed below.

| Current  | Sept 2014 | Activity                                                                              |
|----------|-----------|---------------------------------------------------------------------------------------|
| 9.05 am  | 9.05 am   | Warning Bell – move to Tutor Period or Assembly. Registration/ Tutor Period/ Assembly |
| 9.30 am  | 9.25 am   | Move to Period 1                                                                      |
| 10.35 am | 10.25 am  | Period 1 ends – move straight to Period 2                                             |
| 11.40 am | 11.30 am  | Period 2 ends – Break time                                                            |
| 11.55 am | 11.45 am  | Break ends – Period 3                                                                 |
| 1 pm     | 12.45 pm  | Period 3 ends – Lunch time begins                                                     |
| 1.30 pm  | 1.10 pm   | All Year 9 & 10 pupils to leave buildings                                             |
| 1.50 pm  | 1.30 pm   | Lunch time end - Period 4                                                             |
| 2.55 pm  | 2.30 pm   | Period 4 ends – move to Period 5                                                      |
| 4 pm     | 3.35 pm   | End of school                                                                         |
| 4.05 pm  | 3.40 pm   | Buses leave                                                                           |

Pupils will be able to stay in school beyond the end of the formal school day, using facilities such as the LRC and the fitness suite. Further details of all extra curricular provision will be provided to the students during the first few weeks of term.

Thank you for your support with this matter.

Yours sincerely

**Dr A Evans**  
Headteacher